

Constitution of the TERRA Environmental Research Institute HOSA, 2022-2023

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ARTICLE I: NAME AND PURPOSE

Section 1. The name of this organization shall be TERRA HOSA

Section 2. The primary purpose of this organization is to serve the needs of its members and strengthen the HSE (Health Science Education)-HOSA Partnership in the following ways:

- a. Foster programs and activities which will develop:
 - i. Physical, mental and social well-being of the individual
 - ii. Leadership, character and citizenship
 - iii. Ethical practices and respect for the dignity of work.
- b. Foster self-actualization of each member which contributes to meeting the individual's psychological, social and economic needs.
- c. Build the confidence of students in themselves and their work by providing opportunities to assume responsibilities and by developing personal and occupational competencies and social skills that lead to realistic choices of careers and successful employment in the healthcare field.
- d. Promote inter-organizational relationships with professional groups, businesses, industries and other organizations.
- e. Recognize individual achievement in scholarship, occupational skills or services rendered, by providing recognition and awards.

ARTICLE II: AFFILIATIONS

Section 1. TERRA HOSA is a local association of FLORIDA HOSA and FLORIDA HOSA is a state association of the national HOSA organization, by and for students who are or were enrolled in secondary health science education programs and/or are interested, planning to pursue, or pursuing a career in the health professions.

Section 2. TERRA HOSA is also a local association of TERRA Environmental Research Institute as a Registered Student Organization.

Section 3. TERRA HOSA is affiliated with National Technical Honor Society which is an umbrella society in which HOSA falls under.

- a. In order for a member to receive an Honor Society cord, they must be a part of TERRA HOSA for two years, one year being their 4th year at TERRA.

Section 4. Other affiliations via contracted agreements with other organizations are at the jurisdiction of the President and the Chapter Advisor.

ARTICLE III: THE ADMINISTRATION

Section 1. The TERRA Environmental Research Institute Administration (including the principal, assistant principals, and activities director) shall reserve the right to approve all activities and decisions of the chapter.

Section 2. The principal shall receive appeals in cases of non-selection of candidates, and the disciplining or dismissal of members.

ARTICLE IV: THE CHAPTER ADVISER

Section 1. The chapter adviser shall be responsible for the direct, day-to-day supervision of the chapter and act as liaison between faculty, administration, students, and community.

Section 2. The chapter adviser shall maintain files on membership, chapter history, activities, and financial transactions. The chapter adviser shall send the annual report to the national office.

Section 3. The chapter adviser shall regularly review each member for compliance with Society standards and obligations.

Section 4. The chapter adviser shall help the chapter officers understand and carry out their duties.

Section 5. The chapter adviser shall be a member of the faculty, appointed annually by the principal, and may serve consecutive terms.

ARTICLE V: MEMBERSHIP

Section 1. Membership in TERRA HOSA is an honor bestowed upon a student. Selection for membership is by the organization officers and Sponsor and is based on outstanding academics and determination for the health science professions. Once selected, members have the responsibility to continue to demonstrate these qualities.

Section 2. Membership is open to students, without regard to race, color, religion, national origin, disability, sexual orientation, political affiliation or gender.

Section 3. Membership fees will be \$40 for the full academic year and must be paid within the given timeframe or will be dismissed from HOSA. No refunds will be given if applicants do not meet the application requirements. If members become eligible to compete at the State and International Competition levels, additional fees will be charged for transportation, hotel, etc.

Section 4. Members may have no more than one unexcused absence during the year to maintain membership. Only two excused absences will be permitted. All excused absences must be submitted via email to the organization's president and chapter adviser prior to the meeting. Excuses include doctor appointments or verifiable work commitments, *not academic tutoring or make-up work*. The minimum 3.0 GPA must be maintained and verified semesterly, or face probation. Members have one semester to improve their GPAs or be dismissed. A minimum of 2 service project points must be completed throughout the school year to maintain membership

Section 4. Membership shall be known as active, honorary, and graduate. Active members shall become graduate members at graduation. Graduate members shall have no voice or vote in chapter affairs.

Section 5. Candidates become members when advised by one of the organization's officers through a printed letter.

Section 6. A HOSA member who transfers to another school and brings a letter from the principal or chapter adviser to the new school adviser shall be accepted automatically as a member in the new school's chapter. Transfer members must meet the new chapter's standards within one semester in order to retain membership.

Section 7. Members who resign or are dismissed are never again eligible for membership or its benefits.

ARTICLE VI: SELECTION OF MEMBERS

Section 1. To be eligible for membership the candidate must attend TERRA Environmental Research Institute. Candidates must have been in attendance at the school the equivalent of one semester. Candidates may apply from any academy including Advanced Placement Capstone. Candidates may apply from any grade level.

Section 2. To be eligible for membership the candidate must contain a minimum of a 3.0 unweighted GPA on a 4.0 scale. The candidate will not be eligible if on academic, attendance, or disciplinary probation.

Section 3. First time candidates must complete a paragraph on the application detailing why they would like to join TERRA HOSA and how they would be an asset to the club.

Section 3. The selection of each member to the chapter shall be by a majority vote of the officers. Prior to notification of any candidates, the chapter adviser shall review with the principal the results of the officer's deliberations.

ARTICLE VII: DISCIPLINE AND DISMISSAL

Section 1. The officers and chapter advisor, in compliance with the rules and regulations of HOSA, shall determine the procedure for dismissal. A written description of the dismissal procedure shall be available to interested parties.

Section 2. Members who fall below the standards that were the basis for their selection shall be promptly warned in writing by the chapter adviser and given a reasonable amount of time to correct the deficiency, except that in the case of flagrant violation of school rules or the law, a member does not have to be warned.

Section 3. The officers and chapter advisor shall determine when an individual has exceeded a reasonable number of warnings.

Section 4. In all cases of pending dismissal, a member shall have a right to a hearing before the officers, chapter advisor, and school administration. (*Note: This hearing is required and is considered "due process" for all members –Ed.*)

Section 5. For purposes of dismissal, a majority vote of the officers and chapter advisor is required.

Section 6. A member who has been dismissed may appeal the decision of the officers and chapter advisor to the principal and thereafter under the same rules for disciplinary appeals in the school district.

ARTICLE VIII: CHAPTER OFFICERS

Section 1. The officers of the chapter will be selected through various components. An application, subsequent interview with outgoing officers, and a vote for positions through a secret ballot by all active members will be tabulated by the chapter adviser and outgoing president. Final decisions on officer elections will be left up to the discretion of the chapter advisor, outgoing president, and principal.

ARTICLE IX: EXECUTIVE COMMITTEE

Section 1. The executive committee shall consist of the officers of the chapter and the chapter adviser.

Section 2. The executive committee shall have general supervision of the affairs of the chapter between its officer meetings and organization meetings.

Section 3. The executive committee shall have the responsibility for ensuring that chapter activities and procedures follow school policy and regulations.

ARTICLE X: MEETINGS

Section 1. TERRA HOSA shall have regular meetings during the school year twice a month on the second and fourth Wednesday of each month beginning October 12, 2022. Meetings will take place in either the media center or Dr. Sierra-Montes' classroom, depending on school availability. Officers meetings will take place on the first Wednesday of each month to discuss the points of the general meeting and to go over any needed clarifications and other HOSA details as they arise over the course of the previous month. Members may accrue no more than (1) unexcused absence and (2) excused absences during the year to maintain membership. All excused absences must be submitted in writing/email to the chapter adviser and president prior to the meeting.

ARTICLE XI: ACTIVITIES

Section 1. This chapter shall determine one or more service projects per month, with required participation. This activity participation earns members the required service component as the monthly commitment.

Section 2. ALL MEMBERS SHALL REGULARLY PARTICIPATE IN THESE PROJECTS.

Section 3. Members must participate in activities during bi-monthly meetings as part of the membership.

Section 4. Members are required to compete at the Regional level. If members do not place to compete at a higher level competition, they will not be removed from the club.

ARTICLE XII: OFFICIAL INSIGNIA

Section 1. The emblem of HOSA is the word "HOSA" horizontally written in the color navy with a maroon-colored incomplete circle partially surrounding the letters "H," "O," "S," and a tan-colored triangle contained within the letter "O" followed by the words "Future Health Professionals" written in the color maroon.

Section 2. The colors of HOSA are navy blue, maroon and white.

Section 3. The HOSA tagline is "HOSA-Future Health Professionals"